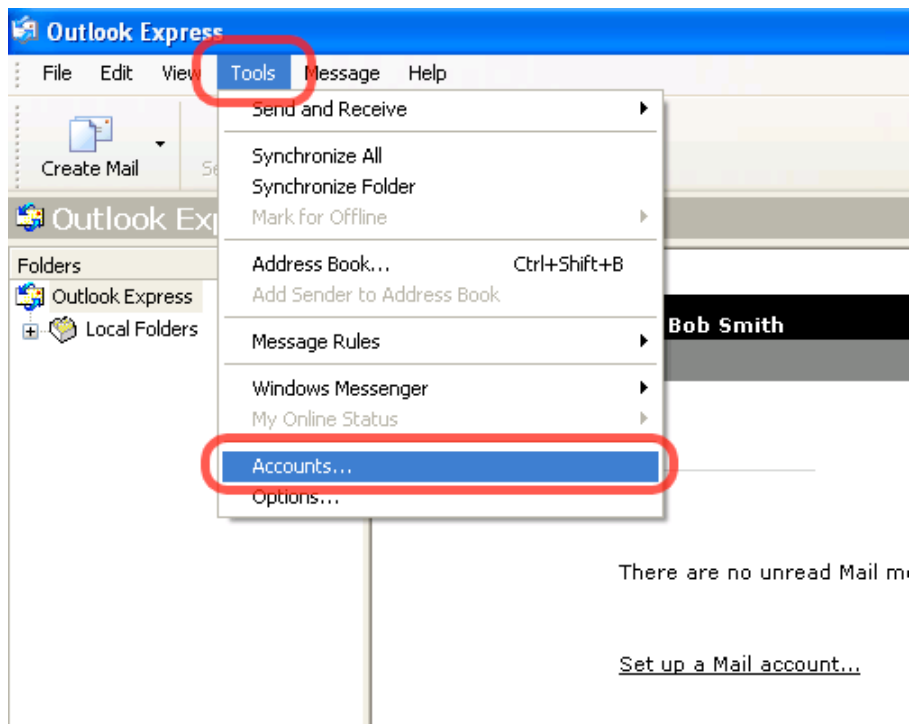
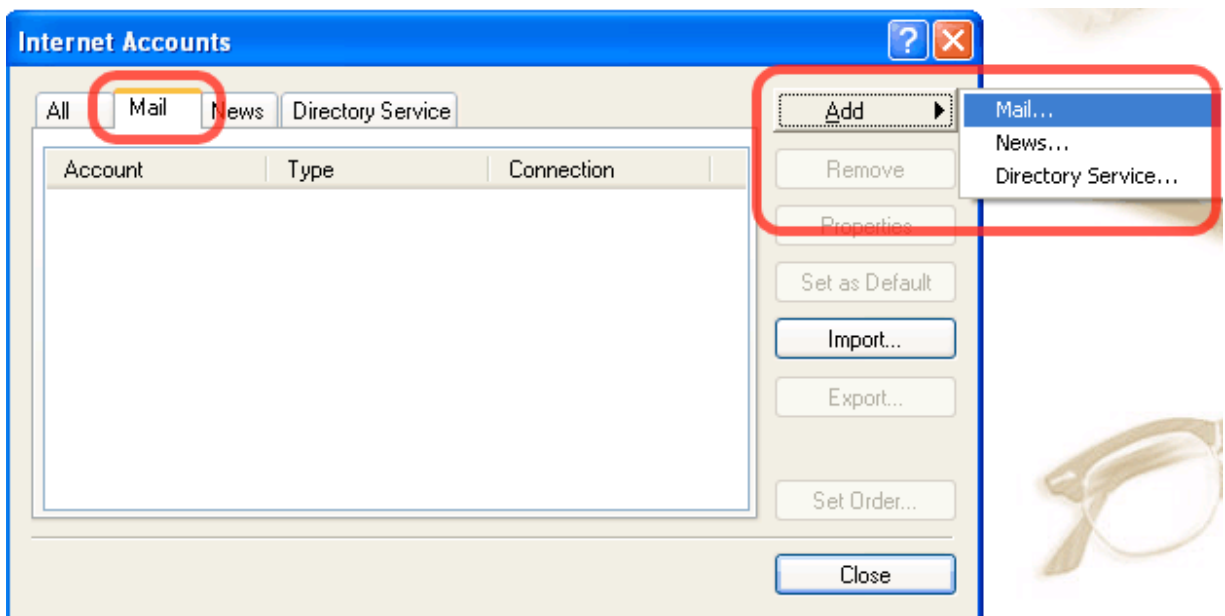


How to configure your Outlook Express mail client to send and receive your email.

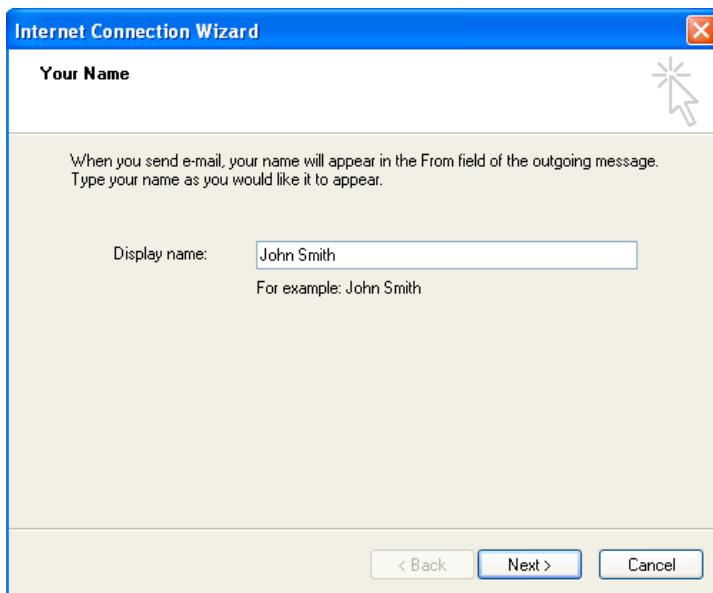
1) Open your Outlook Express 2003, go to the Tools menu and select Accounts...



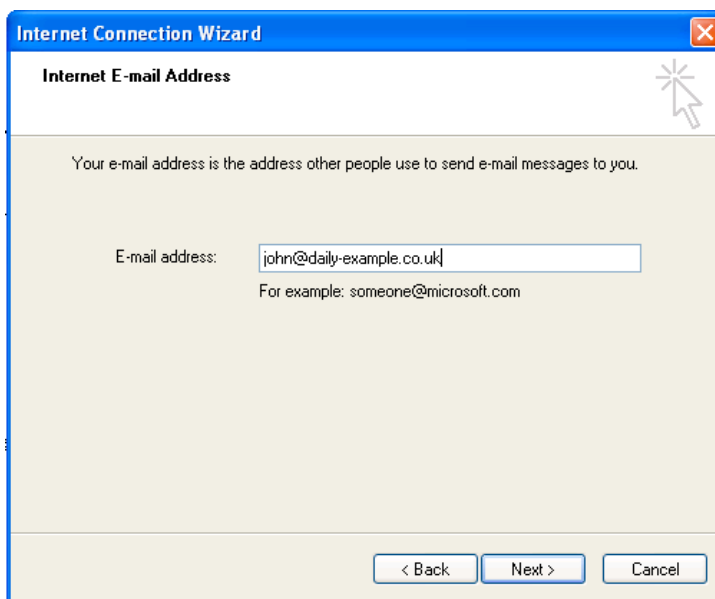
2) Select the Add button on the right and then Mail in the menu that appears.



3) This will now take you through the set-up wizard. You start by entering your name (this is the name you want to be displayed on the emails you send out) and then selecting next



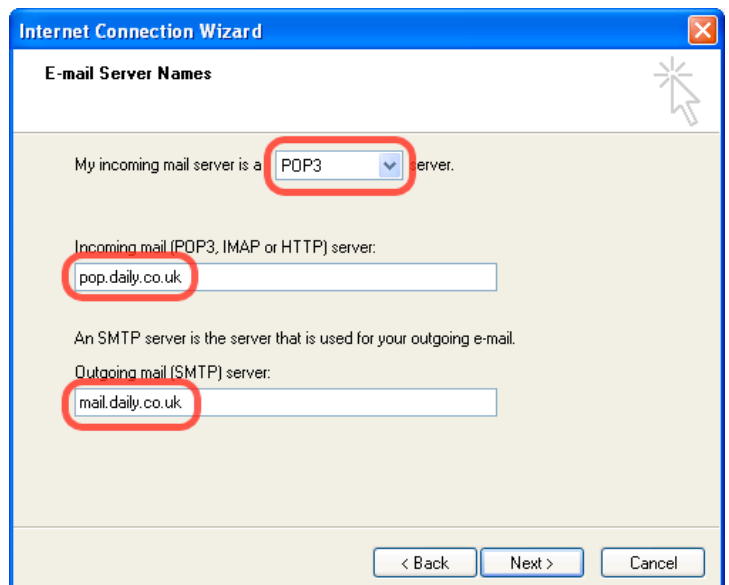
4) Enter your email address and select next



5) You now enter the connection details:

Incoming Server: POP3
Incoming Mail (POP3, IMAP or HTTP)
server: pop.daily.co.uk
Outgoing mail (SMTP) server:
mail.daily.co.uk

Then select next

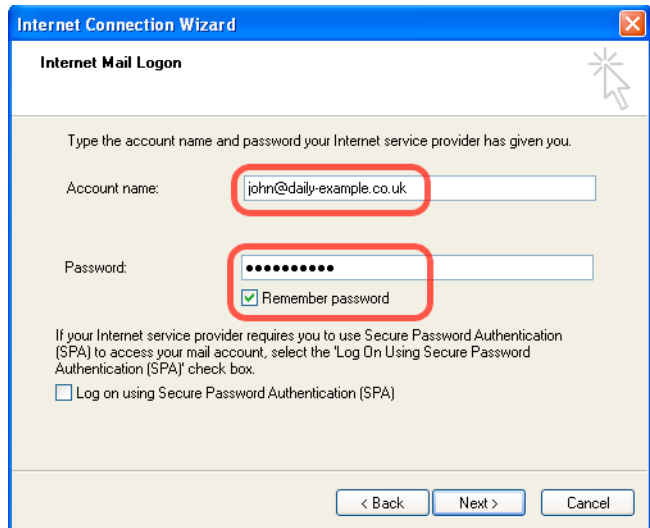


6) You now enter your login details:

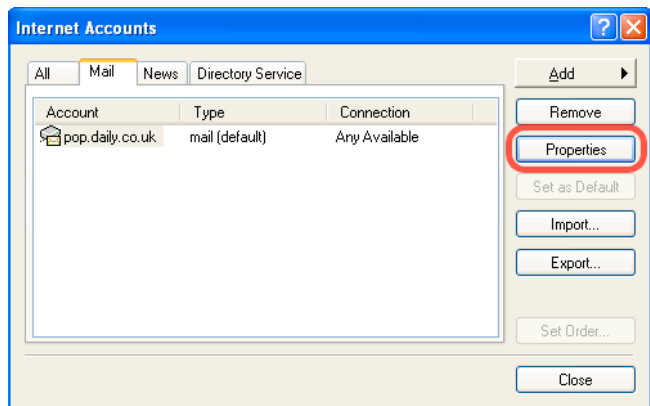
Account name: This will be your full email address

Password: This will be the password you set when creating your email box in your Daily Control Panel

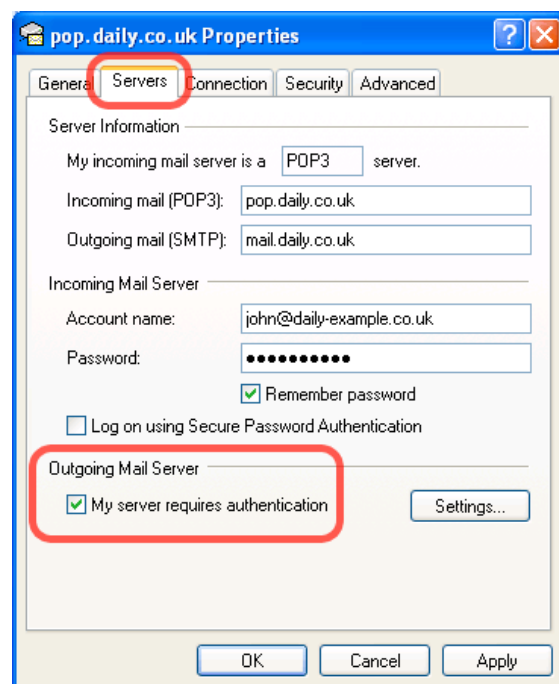
Then select next and finish to return to your account screen



7) Your email account will now display in the mail tab. You now need to select the properties button



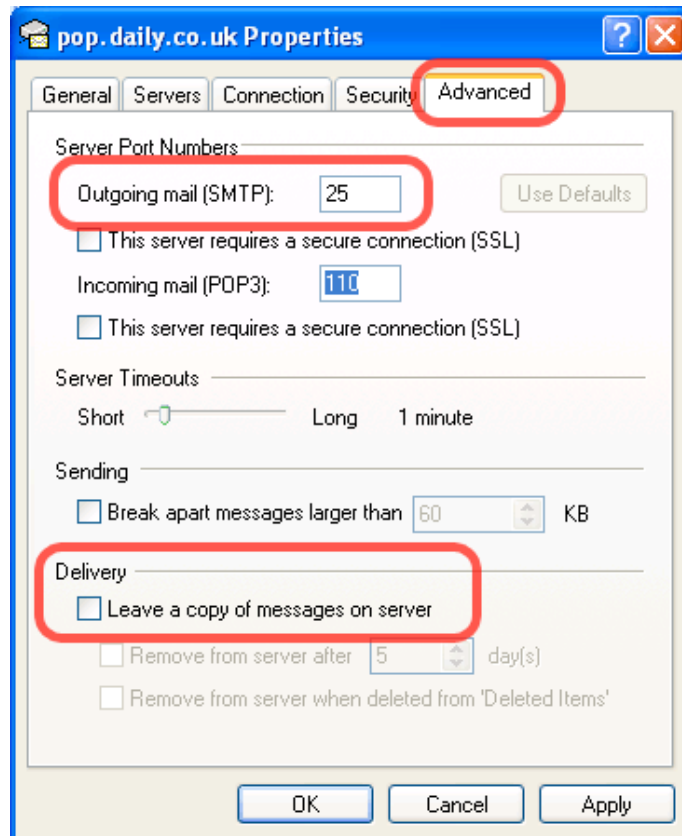
8) Select the Servers tab and ensure the check box is ticked for My server requires authentication at the bottom of the page



9) Select the Advanced tab

If you connect to the Internet using either AOL, BT Internet or Orange, then please change the number in the Outgoing mail (SMTP) box from 25 to 587. If you do not connect with either of these ISP's, then you can leave this section alone unless you experience any problems in sending.

If you want to leave a copy of your emails on the server (usually if you want to read your emails from more than one computer) then tick the Leave a copy of messages on the server. This is optional and we recommend that if selecting this option then you regularly delete any old emails to stop your mail box running out of space.



10) Your email is now ready to send and receive. You can select OK to exit the new account wizard and return to your main page.